



January 24, 2022

West Yost Associates
Attn: Charles Duncan
1650 W. 11th Avenue, Suite 1-A
Eugene, OR 97402

RE: Notice of Intent to Award – Barnett Reservoir Zone 2 Pumping Design Consulting Services

Mr. Duncan:

Notice is hereby given that staff intends to recommend award of the above referenced project to West Yost Associates based on your proposal submitted December 2, 2021. West Yost Associates' proposal offered the best combination of qualifications to successfully complete the project, which is in the best interests of the Medford Water Commission.

The Board of Water Commissioners will consider the award at their next regular meeting on February 2, 2022. Once the project has been awarded, a Notice of Award letter and contract documents will be sent to you for execution.

The deadline for written protest of award is Monday, January 31, 2022 at 5:00 p.m. Local Time.

If you have any questions or would like more information, please contact Andy Huffman at (541) 774-2455.

Sincerely,

Brad A. Taylor
General Manager

c: Andy Huffman, Capital & Special Projects Coordinator
Brian Runyen, Engineering Supervisor
Kyle Pettibone, RH2 Engineering, Inc.