

**Minutes of the Regular Meeting of the Medford Water Commission
July 18, 2012**

The regular meeting of the Medford Water Commission was called to order at 12:30 p.m. on the above date at the Medford City Hall Lausmann Annex, Room 151/157 with the following commissioners and staff present.

Chair Jason Anderson; Commissioners John Dailey, Lee Fortier, and Leigh Johnson.

Commission Cathie Davis was absent.

Manager Larry Rains; City Recorder Glenda Wilson; Administrative Coordinator Betsy Martin; Principal Engineer Eric Johnson; Finance Administrator Tessa DeLine; Public Information Coordinator Laura Hodnett; Geologist Bob Jones; Operations Superintendent Ken Johnson; Water Quality Administrator Rosie Pindilli

Guests: Medford Councilmember Bob Strosser; Medford Councilmember Greg Jones, Ashland Associate Engineer Pieter Smeenk; Mike Faught City of Ashland

2. Approval or Correction of the Minutes of the Last Regular Meeting of July 11, 2012
Approved

3. Comments from Audience
None

4. Authorization of Vouchers

Motion: Authorize the Manager and the Recorder to issue check-warrants in payment of invoices for a total amount of \$2,594,460.76.

Moved by: Mr. Dailey

Seconded by: Mr. Fortier

Roll Call: Commissioners Anderson, Dailey, Fortier and Johnson voting yes. Mr. Anderson recused himself from the Knife River voucher; Mr. Fortier recused himself from the Rogue Disposal voucher. Motion carried and so ordered.

5. Engineer's Report

5.1 Duff Floc/Sed Basins – Staff is currently reviewing the revised Scope of Services from Black and Veatch.

5.2 Duff VFD – Welburn Electric and Metal Masters are ordering equipment for the project.

5.3 Duff Emergency Backwash – Staff is currently reviewing the revised Scope of Services from CH2MHill.

5.4 Ave. G 48" Transmission Main – The final 48" water transmission main tie in at 11th Street is scheduled for Friday. Final clean up is to be completed on Friday as well.

5.5 Martin Control Station – Staff is currently reviewing the 90% plans and specification from OBEC.

5.6 Rossanley Control Station – Staff is soliciting quotes for the installation of the chain link fence and gates, quotes are due Thursday.

Commissioner Dailey questioned results based on qualifications based selection (QBS) of consultants/designers and Mr. Johnson noted that there has not been a large enough project to see the effect of this yet but is anticipating this will be coming.

6. Water Quality Report
6.1 Mr. Noelle noted that production is at low for this time of year of 20-22 million maximum daily at the Duff Treatment Plant.
7. Finance Report
7.1 Ms. DeLine reported that the software implementation continues to move forward and that staff is working on the year-end documentation for the upcoming audit.
8. Operations Report
8.1 Mr. Johnson reported that staff has been very busy on the Garfield project improvements.
9. Manager/Other Staff Reports
9.1 Mr. Rains distributed a map of the water supply system for the July 19th Commissioner's reservoir tour.
10. Executive Session In Accordance with ORS 192.660(2)(f) – To Consider Information or Records that are Exempt by Law from Public Inspection; and ORS 192.660(2)(h) – To Consult with Counsel Concerning the Legal Rights and Duties of a Public Body with Regard to Current Litigation or Litigation Likely to be Filed

*Meeting adjourned to executive session at 12:35 p.m.

*Meeting reconvened at 12:38 p.m. with the same members present.

Motion: Direct staff to take action as discussed in the Executive Session.

Moved by: Mr. Dailey Seconded by: Mr. Fortier

Roll Call: Commissioners Anderson, Dailey, Fortier and Johnson voting yes.

Motion carried and so ordered.

11. Propositions and Remarks from the Commissioners
None

12. Adjourn
There being no further business, this Commission meeting adjourned at 12:45 p.m. The proceedings of the Water Commission meeting were recorded on tape and are filed in the Water Commission's Office. The complete agenda of this meeting is filed in the Water Commission's Office.

Glenda Wilson
City Recorder