



**This meeting will be held virtually. To attend, click on the following link:**

[https://us02web.zoom.us/webinar/register/WN\\_kGiFGMchTpu3lq1gVh3Y0w](https://us02web.zoom.us/webinar/register/WN_kGiFGMchTpu3lq1gVh3Y0w)

The meeting passcode is 860066.

Online participants will be able to view presentation material and submit questions or comments.

You can also join by dialing in with your phone; call (669) 900-6833.

The meeting ID number is 843 2164 2970, and the meeting passcode is 860066.

## **AGENDA**

11:20 a.m. EXECUTIVE SESSION PER ORS 192.660(2)(e) – To deliberate with persons designated by the governing body to negotiate real property transactions.

11:30 a.m. STUDY SESSION – 10-Year Capital Plan Part B (Engineering Manager Brian Runyen and Rachel Lanigan, Senior Engineer)

12:15 p.m. BOARD MEETING (*Shall Begin at the Conclusion of the Study Session*)

### **1. Roll Call**

### **2. Comments from the Audience**

Comments will be limited to 4 minutes per individual, group, or organization; please state your name and organization (if applicable) when prompted via teleconference.

### **3. Consent Calendar**

3.1 Approval or Correction of the Minutes of the Last Regular Meeting of March 2, 2022

3.2 Quarterly Letter to Mayor and Council

### **4. Items Removed from Consent Calendar**

**5. Resolution No. 1803, A RESOLUTION Awarding and Authorizing the General Manager to Execute a Contract Amendment in the Amount of \$1,383,000 to the Contract with Jacobs Engineering for the 65 MGD Capacity Expansion Project at the Robert A. Duff Water Treatment Plant**

### **6. Management Reports**

Management staff will be present and may provide information: Engineering Manager Brian Runyen, Water Meter & Controls Supervisor Ken Johnson, Water Maintenance Supervisor Lester McFall, Water Treatment/Quality Director Ben Klayman, Finance & Administration Director Tessa DeLine, Information Technology Manager Kris Stitt, Human Resources Manager Tanya Haakinson, and General Manager Brad Taylor.

### **7. Propositions and Remarks from the Commissioners**

### **8. Adjourn**

<b>DATES TO REMEMBER *</b>					
<b>DATE</b>	<b>DAY</b>	<b>TYPE OF MEETING</b>	<b>STUDY SESSION TIME &amp; TOPIC</b>	<b>REGULAR MEETING</b>	<b>LOCATION</b>
04/06/22	Wed	Board Meeting	11:45am – Bulk Water Sales	12:15 p.m.	Prescott Room, Police Dept.
04/20/22	Wed	Board Meeting	11:45am – CLAs, SDCs, & Fees	12:15 p.m.	Prescott Room, Police Dept.
05/04/22	Wed	Board Meeting	11:45am – Budget Part A	12:15 p.m.	TBD
05/18/22	Wed	Board Meeting	11:45am – Budget Part B	12:15 p.m.	TBD

*Monday, May 30, 2022 – Offices closed in observance of the Memorial Day Holiday*

*\*Meeting dates, times, and locations are subject to change due to COVID-19 precautions and other circumstances.*



## **Memorandum**

**TO:** Commissioners Bob Strosser, Michael Smith, John Dailey, Jason Anderson, and Daniel Bunn  
**FROM:** Brad Taylor, General Manager  
**DATE:** Wednesday, March 16, 2022  
**SUBJECT:** Item 3.2 – Quarterly Letter to the Mayor and City Council  
**OBJECTIVE:** Board Approval

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### **Issue**

The letter to the Mayor and City Council for the second quarter of Fiscal Year 2021-22 along with the financials, Consumption Report, and Watershed Report.

### **Discussion**

Medford Water is required by Section 19 of the Medford Charter to make full reports of the business transacted by it and of the condition of its funds once every three months to the City Council. If the board members agree to the contents of the letter for the second quarter of FY21-22, the Chair and General Manager will sign, and it will be forwarded to the Mayor and Council members.

### **Financial Impact**

n/a

### **Requested Board Action**

Approve contents of second quarter letter to Mayor and City Council.



March 16, 2022

Mayor Randy Sparacino and City Council  
City of Medford, Oregon  
411 West 8th St.  
Medford, Oregon 97501

Honorable Mayor and Council Members:

Attached are Medford Water's quarterly financial reports for the second quarter of Fiscal Year 2021-22, as well as Consumption and Watershed Reports.

During the second quarter of Fiscal Year 2021-22, Medford Water secured the first phase of a low-interest loan to support our Rogue Valley Water Supply Resiliency Project, which aims to add capacity to our Robert A. Duff Water Treatment Plant (Duff WTP) and water conveyance system, construct Water Quality Improvement Facilities (pH adjustment) at the Duff WTP and Big Butte Springs (BBS), and add and rebuild critical water system storage projects in the distribution system. This first-phase loan was for \$27 million dollars; we expect the second phase to be approved in third quarter for an additional \$69 million.

Ground was broken on the Water Quality Improvement Facilities at Duff WTP and BBS, along with work on the Ozone replacement project at Duff WTP. Ozone is used in the process to treat the water.

If the Mayor or Council members have any questions, feel free to contact our office at any time, or Tim D'Alessandro, Council Liaison.

Sincerely,

Jason Anderson, Chair  
Board of Medford Water Commissioners

Brad Taylor, General Manager  
Medford Water

Attachments

**Medford Water Commission**  
**Balance Sheet**  
**December 31, 2021**

	Water Fund	Water System Construction Fund	Total	Last Year
<b>Assets</b>				
<b>Current Assets</b>				
Cash	\$1,914,689.69	\$0.00	\$1,914,689.69	\$2,123,003.05
Revolving Fund Cash	34,024.60	0.00	34,024.60	38,399.36
Cafeteria Plan Cash	11,924.52	0.00	11,924.52	7,735.79
Short Term Investments	5,996,721.56	8,324,216.21	14,320,937.77	27,373,887.81
Short Term Investments- Future Main Replacements	0.00	4,276,258.47	4,276,258.47	0.00
Short Term Investments- Future Treatment and Trar	0.00	7,553,012.98	7,553,012.98	0.00
Short Term Investments- Future Water Rights Devel	0.00	5,010,735.51	5,010,735.51	0.00
Short Term Investments- Vernal Pool Management	0.00	136,873.84	136,873.84	0.00
Short Term Restricted Investments	215,865.08	0.00	215,865.08	192,167.08
Notes Receivable	2,018,282.13	0.00	2,018,282.13	2,155,985.77
Accounts Receivable	1,475,156.37	0.00	1,475,156.37	1,364,679.82
Accounts Receivable - Misc.	433,967.39	0.00	433,967.39	641,660.61
Cafeteria Plan Receivable	(117.64)	0.00	(117.64)	(854.60)
Inventory	1,333,291.47	0.00	1,333,291.47	1,118,519.04
Work in Progress	481,911.95	0.00	481,911.95	413,961.06
Prepaid Expenses	1,453,474.08	0.00	1,453,474.08	1,569,073.80
Other Current Assets	104,721.22	0.00	104,721.22	1,932.22
<b>Total Current Assets</b>	<b>15,473,912.42</b>	<b>25,301,097.01</b>	<b>40,775,009.43</b>	<b>37,000,150.81</b>
<b>Fixed Assets</b>				
Utility Plant / Service	205,994,873.34	0.00	205,994,873.34	198,032,084.70
Construction in Progress	12,091,008.31	0.00	12,091,008.31	10,617,719.01
Accumulated Depreciation	(69,152,693.76)	0.00	(69,152,693.76)	(65,489,401.22)
<b>Total Fixed Assets</b>	<b>148,933,187.89</b>	<b>0.00</b>	<b>148,933,187.89</b>	<b>143,160,402.49</b>
<b>Total Assets</b>	<b>\$ 164,407,100.31</b>	<b>\$ 25,301,097.01</b>	<b>\$ 189,708,197.32</b>	<b>\$ 180,160,553.30</b>
<b>Liabilities &amp; Fund Equity</b>				
<b>Current Liabilities</b>				
Accounts Payable	543,830.57	0.00	543,830.57	1,282,869.31
Retainage Payable	6,704.97	0.00	6,704.97	230,613.16
Customer Deposits	77,615.00	0.00	77,615.00	91,529.00
Construction Deposits	527,621.18	0.00	527,621.18	492,257.40
Miscellaneous Payable	275,142.41	0.00	275,142.41	352,284.17
Water Districts Payable	37,748.12	0.00	37,748.12	37,369.02
Accrued Vacation	610,584.11	0.00	610,584.11	622,067.38
Cafeteria Plan Payable	11,421.76	0.00	11,421.76	5,578.55
Other Current Liabilities	0.00	0.00	0.00	4,172.91
<b>Total Current Liabilities</b>	<b>2,090,668.12</b>	<b>0.00</b>	<b>2,090,668.12</b>	<b>3,118,740.90</b>
<b>Fund Equity</b>				
Retained Earnings	155,940,768.51	24,866,725.04	180,807,493.55	171,590,165.40
<b>Total Fund Equity</b>	<b>155,940,768.51</b>	<b>24,866,725.04</b>	<b>180,807,493.55</b>	<b>171,590,165.40</b>
<b>Net Income - Fiscal YTD</b>	<b>6,782,627.58</b>	<b>27,408.07</b>	<b>6,810,035.65</b>	<b>5,451,647.00</b>
<b>Fund Transfers In (Out)</b>	<b>(406,963.90)</b>	<b>406,963.90</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>\$ 164,407,100.31</b>	<b>\$ 25,301,097.01</b>	<b>\$ 189,708,197.32</b>	<b>\$ 180,160,553.30</b>

**Medford Water Commission  
Income Statement  
December 31, 2021**

	Month to Date		Year to Date	
	Current	Prior	Current	Prior
<b>Water Fund</b>				
<b>Operating Revenues</b>				
Residential Sales Inside Gallonage	\$166,061.98	\$204,426.28	\$3,302,459.04	\$3,595,151.89
Commercial Sales Inside Gallonage	67,913.00	70,856.17	1,236,457.24	1,195,481.09
Industrial Sales Inside Gallonage	12,832.00	17,755.99	108,223.36	106,949.84
Base Charges Inside	451,845.70	503,903.96	2,838,828.97	2,754,958.68
High Elevation Charges	13,410.25	26,726.03	166,715.50	220,063.40
Fire Services Inside	26,417.24	28,923.90	159,846.50	148,464.53
Residential Sales Outside Gallonage	40,196.35	37,315.86	554,361.71	584,211.34
Commercial Sales Outside Gallonage	12,950.08	13,944.84	360,435.92	273,696.76
Industrial Sales Outside Gallonage	79,527.36	77,168.56	731,682.84	676,171.28
Base Charges Outside	106,147.49	111,673.10	640,106.18	594,695.22
Fire Services Outside	7,682.06	7,258.57	45,977.95	42,394.08
Sales to Other Utilities	16,222.99	123,087.00	1,771,760.44	1,436,101.45
Miscellaneous Collections	30,819.76	22,800.67	135,041.89	128,602.43
Connections/Installations	199,011.61	38,665.59	522,412.57	250,107.41
<b>Total Operating Revenues</b>	<b>1,231,037.87</b>	<b>1,284,506.52</b>	<b>12,574,310.11</b>	<b>12,007,049.40</b>
<b>Operating Expenses</b>				
Source of Supply	50,504.75	52,151.32	694,448.28	347,587.41
Supply Pumping	20,304.60	16,050.27	373,353.11	427,342.03
Purification	113,575.76	123,184.69	1,144,897.32	1,185,082.15
Transmission	15,103.18	29,727.90	106,943.48	95,115.87
Distribution Pumping	30,641.55	24,939.32	198,627.81	207,247.37
Distribution	218,423.15	189,918.60	1,377,908.05	1,480,354.25
Customer Accounts & Collection	180,419.05	176,592.88	1,171,125.18	1,154,887.91
Administrative & General	127,527.20	228,117.17	935,470.72	1,047,200.56
Connections/Installations	21,904.07	13,337.71	250,072.28	181,507.41
<b>Total Operating Expenses</b>	<b>778,403.31</b>	<b>854,019.86</b>	<b>6,252,846.23</b>	<b>6,126,324.96</b>
<b>Operating Income Before Depreciation</b>	<b>452,634.56</b>	<b>430,486.66</b>	<b>6,321,463.88</b>	<b>5,880,724.44</b>
Depreciation	320,362.73	325,972.24	1,920,003.92	1,952,352.04
<b>Total Operating Income</b>	<b>132,271.83</b>	<b>104,514.42</b>	<b>4,401,459.96</b>	<b>3,928,372.40</b>
<b>Non Operating Revenues</b>				
Charges in Lieu of Assessments	0.00	10,280.94	0.00	10,280.94
Investment Revenue	30,875.79	35,703.90	49,404.43	54,337.60
Grant Revenue	0.00	0.00	2,305.39	0.00
Forest Product Revenue	5,612.20	0.00	636,682.13	0.00
Miscellaneous Revenue	1,629.77	149.97	97,886.32	110,218.85
<b>Total Non Operating Revenues</b>	<b>38,117.76</b>	<b>46,134.81</b>	<b>786,278.27</b>	<b>174,837.39</b>
<b>Income Before Contributions</b>	<b>170,389.59</b>	<b>150,649.23</b>	<b>5,187,738.23</b>	<b>4,103,209.79</b>
<b>Capital Contributions</b>				
System Development Charges	311,150.92	87,149.63	999,684.66	737,790.64
Developer Donations (Capitalized)	0.00	0.00	595,204.69	523,308.42
<b>Total Income from Contributions</b>	<b>311,150.92</b>	<b>87,149.63</b>	<b>1,594,889.35</b>	<b>1,261,099.06</b>
<b>Net Income - Water Fund</b>	<b>\$481,540.51</b>	<b>\$237,798.86</b>	<b>\$6,782,627.58</b>	<b>\$5,364,308.85</b>
<b>Combined Income (All Funds)</b>				
<b>Net Income - Water Fund</b>	<b>481,540.51</b>	<b>237,798.86</b>	<b>6,782,627.58</b>	<b>5,364,308.85</b>
<b>Net Income - Construction Fund</b>	<b>3,388.17</b>	<b>3,185.86</b>	<b>27,408.07</b>	<b>22,090.49</b>
<b>Net Income - Main Replacement Fund</b>	<b>0.00</b>	<b>2,563.13</b>	<b>0.00</b>	<b>17,772.56</b>
<b>Net Income - FWTP Fund</b>	<b>0.00</b>	<b>3,919.77</b>	<b>0.00</b>	<b>26,847.56</b>
<b>Net Income - FWRD Fund</b>	<b>0.00</b>	<b>2,909.32</b>	<b>0.00</b>	<b>20,058.69</b>
<b>Net Income - Vernal Pool Mgmt Fund</b>	<b>0.00</b>	<b>82.04</b>	<b>0.00</b>	<b>568.85</b>
<b>Total Combined Net Income</b>	<b>\$484,928.68</b>	<b>\$250,458.98</b>	<b>\$6,810,035.65</b>	<b>\$5,451,647.00</b>



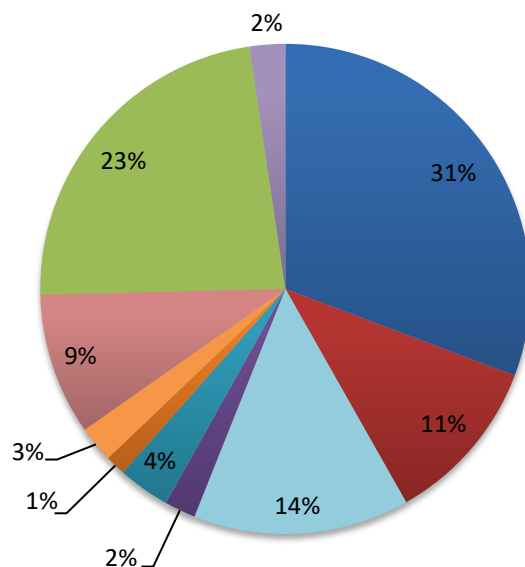
**WATER CONSUMPTION - THOUSANDS OF GALLONS**

	<b>CONSUMPTION OCT - DEC 2021</b>	<b>CONSUMPTION OCT - DEC 2020</b>	<b>CHANGE IN CONSUMPTION</b>
INSIDE SINGLE-FAMILY RESIDENTIAL	499,657	645,875	-22.64%
INSIDE MULTIPLE-FAMILY RESIDENTIAL	179,603	199,704	-10.07%
INSIDE COMMERCIAL	231,488	282,939	-18.18%
INSIDE INDUSTRIAL	33,441	40,292	-17.00%
OUTSIDE SINGLE-FAMILY RESIDENTIAL	55,632	66,961	-16.92%
OUTSIDE MULTIPLE-FAMILY RESIDENTIAL	21,803	25,343	-13.97%
OUTSIDE COMMERCIAL	38,786	44,765	-13.36%
OUTSIDE INDUSTRIAL	152,167	159,760	-4.75%
SALES TO OTHER UTILITIES	374,326	476,071	-21.37%
SALES TO WATER DISTRICTS	37,950	39,085	-2.90%
<b>TOTAL WATER CONSUMPTION</b>	<b>1,624,853</b>	<b>1,980,795</b>	<b>-17.97%</b>

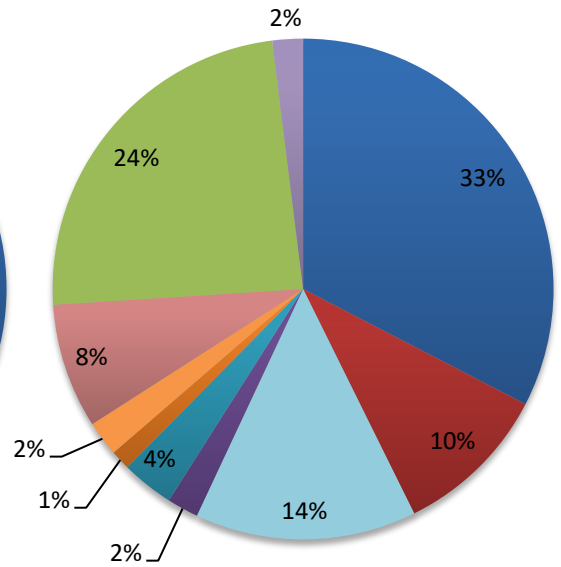
**Percentage of Total  
Consumption  
for Quarter**

- INSIDE SFR
- INSIDE MFR
- INSIDE COM.
- INSIDE IND.
- OUTSIDE SFR
- OUTSIDE MFR
- OUTSIDE COM.
- OUTSIDE IND.
- OTHER UTILITIES
- WATER DISTRICTS

**Q2-2021**



**Q2-2020**



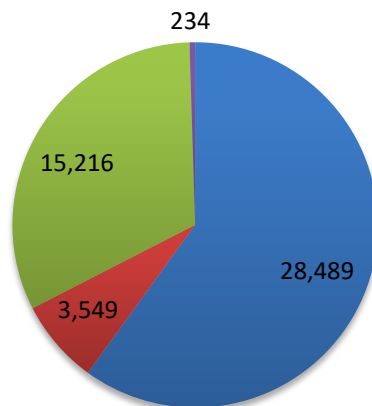
# WATER SERVICES TO DECEMBER 31, 2021

	<u>SERVICES DEC 2021</u>	<u>SERVICES DEC 2020</u>	<u>CHANGE IN SERVICES</u>
<b><u>INSIDE CITY</u></b>			
RESIDENTIAL - SINGLE-FAMILY	22,680	22,439	241
RESIDENTIAL - MULTIPLE-FAMILY	2,515	2,507	8
COMMERCIAL	2,754	2,763	-9
INDUSTRIAL	50	48	2
FIRE SERVICES	490	482	8
<b><i>SUBTOTAL - INSIDE CITY</i></b>	<b><u>28,489</u></b>	<b><u>28,239</u></b>	<b><u>250</u></b>
<b><u>OUTSIDE CITY</u></b>			
RESIDENTIAL - SINGLE-FAMILY	3,055	3,014	41
RESIDENTIAL - MULTIPLE FAMILY	82	79	3
COMMERCIAL	226	227	-1
INDUSTRIAL	100	93	7
UTILITIES	7	7	0
FIRE SERVICES	79	76	3
<b><i>SUBTOTAL - OUTSIDE CITY</i></b>	<b><u>3,549</u></b>	<b><u>3,496</u></b>	<b><u>53</u></b>
<b><u>OTHER UTILITIES</u></b>			
CITY OF CENTRAL POINT	6,788	6,709	79
CITY OF JACKSONVILLE	1,547	1,536	11
CITY OF EAGLE POINT	3,533	3,434	99
CITY OF PHOENIX	1,179	803	376
T.A.P.	2,169	2,080	89
<b><i>SUBTOTAL - OTHER UTILITIES</i></b>	<b><u>15,216</u></b>	<b><u>14,562</u></b>	<b><u>654</u></b>
<b><u>WATER DISTRICTS</u></b>			
CHARLOTTE ANN	130	163	-33
ELK CITY	104	189	-85
<b><i>SUBTOTAL - WATER DISTRICTS</i></b>	<b><u>234</u></b>	<b><u>352</u></b>	<b><u>-118</u></b>
<b>TOTAL WATER SERVICES</b>	<b><u>47,488</u></b>	<b><u>46,649</u></b>	<b><u>839</u></b>

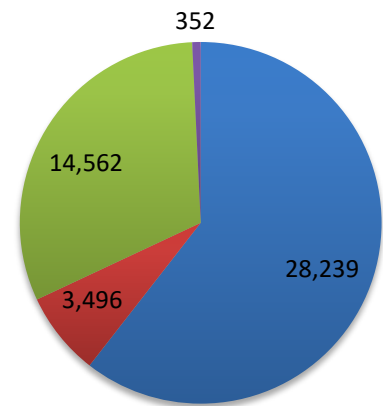
**Number of Services  
in December**

- INSIDE CITY
- OUTSIDE CITY
- OTHER UTILITIES
- WATER DISTRICTS

**DEC 2021**



**DEC 2020**



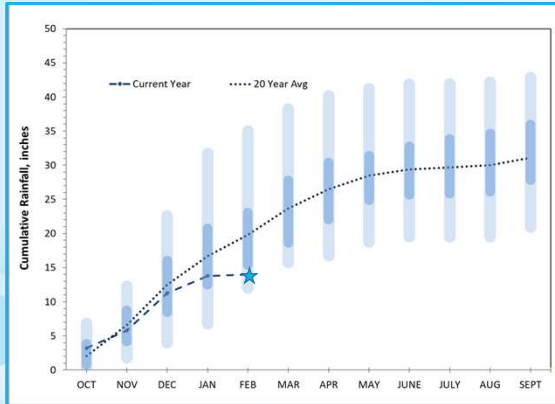


# Watershed Precipitation

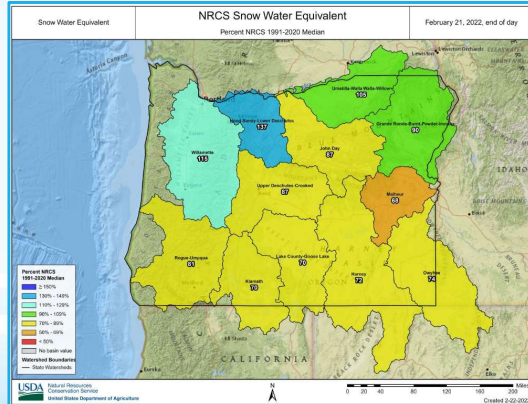
Ben Klayman, Director of Water Treatment and Quality

- Driest February on Record

Precipitation at BBS (70% of average)

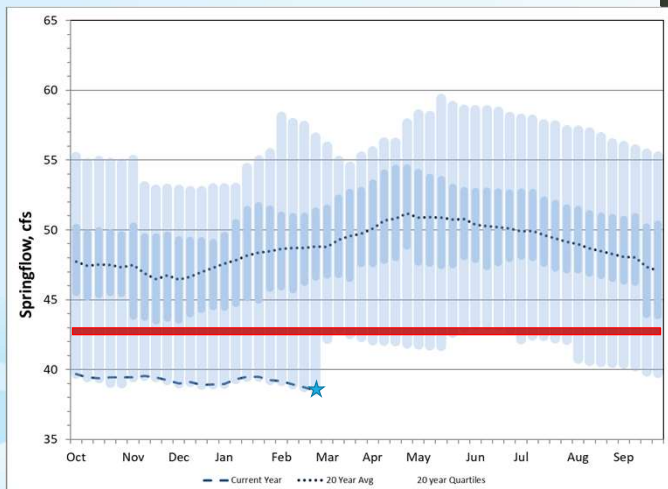


Rogue Basin Snowpack (Dropping quickly)



# Springflow

- Setting new historical minimums each week

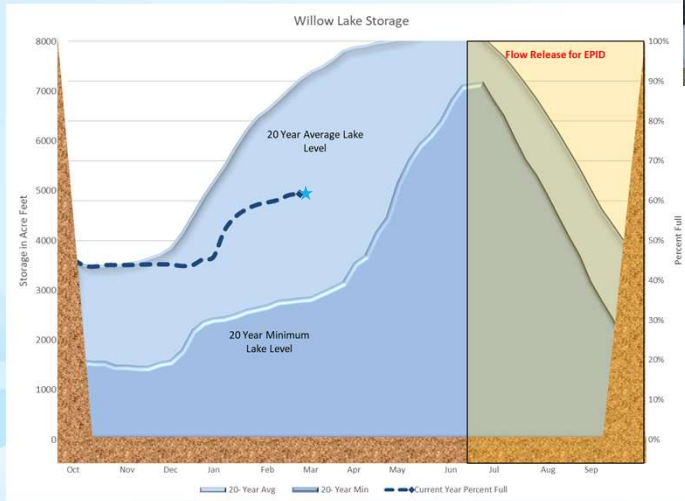


← Minimum flow for 2 full pipes



## Willow Lake Storage

- Below average storage but snowpack persists





**Memorandum**

**TO:** Commissioners Bob Strosser, Michael Smith, John Dailey, Jason Anderson, and Daniel Bunn

**FROM:** Brian Runyen, PE, Engineering Manager  
Andy Huffman, Capital & Special Projects Coordinator

**DATE:** Wednesday, March 16, 2022

**SUBJECT:** Item 5 – Resolution 1803, Authorizing the General Manager to Execute a Contract Amendment with Jacobs Engineering Group, Inc. (Jacobs) for Design Services to deliver a new Finished Water Pump Station at the Robert A. Duff Water Treatment Plant (Duff Plant)

**OBJECTIVE:** Board Approval

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**Issue**

Jacobs was awarded a contract and subsequent contract amendment to provide consulting services to support Medford Water in expanding the Duff Plant to 65 million gallons per day (MGD) firm capacity and 23 MGD Resilient Capacity. The authorized budget to date is \$8,469,597. Work identified to continue with the refined elements of the 65 MGD Expansion has exceeded the original budget by more than 25%. Staff is seeking approval by resolution to expand the contract to include the new Finished Water Pump Station.

**Discussion**

The 65 MGD Expansion at the Duff WTP was originally conceptualized to contain multiple Task Orders with each Task Order being brought to the Board for review and approval. As the project has developed, refinement of tasks has occurred, and additional tasks have been identified. Each of the identified tasks is an essential component to developing the Duff WTP to the 65 MGD capacity goal and achieving 23 MGD resilient capacity.

Staff recognizes by bundling the design and construction of these components there will be significant cost savings in the following ways:

- Efficiency of design
- Reduced staff costs
- Synergy in construction delivery

The task order being presented for approval today is:

- Task Order 11: New Finished Water Pump Station – provide consulting services for pre-design, design, and services during construction for a new resilient pump station with a 25 MGD firm capacity. \$1,383,000

Following is a table identifying each of the Task Orders and the amounts billed to date:

Duff 65 MGD Expansion - Current Contract Accounting by Task Order				
Task Order (TO) Number	Notice to Proceed	TO Not to Exceed	TO billed to date	3/10/2022
				TO Remaining
Task Order 1: Site Expansion Evaluation	2/3/2020	584,000.00	497,743.00	86,257.00
Task Order 2: Site Civil and Survey Items	10/26/2020	55,000.00	48,223.00	46,592.00
Task Order 3: Evaluation of Vernal Pool Impacts	6/4/2020	50,000.00	21,555.00	28,445.00
Task Order 4: Ozone Design Services	10/7/2020	595,907.00	466,234.00	129,673.00
Task Order 5: Reservoir Baffle Design Services	12/23/2020	121,840.00	105,400.00	16,440.00
Task Order 6: Filter Design	3/17/2021	2,719,550.00	677,233.00	2,042,317.00
Task Order 7: Intake Permitting Assistance	11/17/2021	251,000.00	36,367.00	214,633.00
Task Order 8: Transmission Mains Design	5/5/2021	1,997,000.00	462,830.10	1,534,169.90
Task Order 9: Reservoir Design	11/17/2021	1,946,000.00	37,795.00	1,908,205.00
Task Order 10: Seismic Evaluation	11/17/2021	149,300.00	1,138.00	148,162.00
Current Contract Value:		8,469,597.00	2,354,518.10	6,154,893.90
<b>Task Order 11 (Design CO#2): Finished Water Pump Station</b>		<b>1,383,000.00</b>		
<i>Additional Task Orders TBD</i>				
<b>Amended Contract Value:</b>		<b>9,852,597.00</b>		
Constructed costs (estimated and actual)		\$84,018,495		
Design Percentage of Construction		11.73%		

## Financial Impact

This contract amendment will expand the existing contract with Jacobs Engineering by more than 25%. This contract amendment is within the Fiscal Year 2021/22 Capital Budget and is consistent with the MWC long term financial plan.

## Requested Board Action

Staff recommends approval of Resolution 1803, authorizing the General Manager to execute a Contract Amendment with Jacobs Engineering Group, Inc. for the design of the 65 MGD Expansion Project at the Robert A. Duff Water Treatment Plant. Approval of subsequent Task Orders under this contract will be change orders and must be approved by resolution.

**RESOLUTION NO. 1803**

A RESOLUTION Awarding and Authorizing the General Manager to Execute a Contract Amendment in the Amount of \$1,383,000 to the Contract with Jacobs Engineering for the 65 MGD Capacity Expansion Project at the Robert A. Duff Water Treatment Plant

WHEREAS, Medford Water Commission (Commission) solicited proposals for the design of the 65 MGD Capacity Expansion at the Robert A. Duff Water Treatment Plant (CIP-19-00198); and

WHEREAS, a Notice of Intent to Award issued to Jacobs Engineering Group, Inc. on January 22, 2020, and no protest of the award were received; and

WHEREAS, Jacobs Engineering Group, Inc. has submitted a Scope of Work, Schedule, and Budget for the project and is qualified and agreeable to render the services specified therein; and

WHEREAS, the value of the original contract, estimated at \$6,207,000 exceeded the General Manager's authority; and

WHEREAS, the Commission adopted Resolution No. 1728 authorizing a contract with Jacobs Engineering Group, Inc. in the amount of \$6,207,000; and

WHEREAS, the Commission adopted Resolution No. 1795 authorizing a Contract Amendment in the amount of \$2,262,597; and

WHEREAS, Jacobs Engineering Group, Inc. has submitted a revised Scope of Service and additional cost of \$1,383,000 for design services for a new finished water pump station at the Robert A. Duff Water Treatment Plant; and

WHEREAS, the value of the contract amendment exceeds the General Manager's authority;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS OF THE CITY OF MEDFORD, OREGON, AS FOLLOWS:

SECTION 1. That a contract amendment in the amount of \$1,383,000 is authorized for the 65 MGD Capacity Expansion project at the Robert A. Duff Water Treatment Plant (CIP-19-00198) with Jacobs Engineering Group, Inc.

SECTION 2. That the General Manager is hereby authorized and directed to execute said contract and amendments, payments for said contract and amendments, up to \$9,852,597 with Jacobs Engineering Group, Inc.

SECTION 3. That approval of subsequent Task Orders under this contract will be Contract Amendments and must be approved by resolution.

PASSED at a regular meeting of the Board of Water Commissioners and signed by me in authentication thereof this 16<sup>th</sup> day of March 2022.

ATTEST: \_\_\_\_\_  
Yvette Finstad, Asst. Clerk of the Commission

\_\_\_\_\_  
Bob Strosser, Chair