



This meeting will be held in person, but you may attend virtually; see the instructions on page 2.

AGENDA

11:45 a.m. LUNCH

12:00 p.m. STUDY SESSION – Annual Audit Presentation (Paul Nielson, Isler CPA)

12:15 p.m. BOARD MEETING

1. Roll Call

2. Pledge of Allegiance

3. Comments from the Audience

Comments will be limited to 4 minutes per individual, group, or organization; please state your name and organization (if applicable) when prompted.

4. Approval or Correction of the Minutes of the Last Regular Meeting of December 6, 2023

5. To allow a service connection under Resolution 1058 Section 7 and to waive collection of System Development Charges (SDCs) for a temporary irrigation service for the City of Central Point Bear Creek Greenway Restoration

6. Leadership Team Reports

Leadership Team staff will be present and may provide information: Engineering Manager Brian Runyen, Water Operations Manager Dan Perkins, Information Technology Manager Kris Stitt, Human Resources Manager Tanya Haakinson, Water Resources & Customer Service Manager Julie Smitherman, and General Manager Brad Taylor.

7. Propositions and Remarks from the Commissioners

8. Adjourn

DATES TO REMEMBER*					
DATE	DAY	TYPE OF MEETING	STUDY SESSION TIME & TOPIC	REGULAR MEETING	LOCATION
01/03/23	Wed	Board Meeting	No Study Session	12:15 p.m.	Prescott Room, Police Dept
01/17/23	Wed	Board Meeting	Source Water Protection	12:15 p.m.	Prescott Room, Police Dept
02/07/23	Wed	Board Meeting	Water Efficiency	12:15 p.m.	Prescott Room, Police Dept
02/21/23	Wed	Board Meeting	Main Website	12:15 p.m.	Prescott Room, Police Dept

*Meeting dates, times, and locations are subject to change.

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY



To join by computer, click the following link:

https://us02web.zoom.us/webinar/register/WN_dQHdgenfRTKVf0a8t7qrGg

Meeting passcode: 556441



To join by phone, call:

(669) 900-6833

Meeting ID Number: 865 1705 8208 Meeting passcode: 556441



Memorandum

TO: Commissioners Michael Smith, John Dailey, Jason Anderson, Bob Strosser, and David Wright

FROM: Brian Runyen, Engineering Manager

DATE: Wednesday, December 20, 2023

SUBJECT: Item 5.0 – Authorizing staff to allow a service connection under Resolution 1058 Section 7 and to waive collection of System Development Charges (SDCs) for a temporary irrigation water service for the City of Central Point Bear Creek Greenway Restoration

OBJECTIVE: Board Approval by Motion

Issue

The City of Central Point, thru Freshwater Trust, is beginning a riparian restoration of the burned Bear Creek greenway between Interstate 5 and Bear Creek north of the Table Rock Rd overpass. They will need a consistent water supply to achieve establishment of the revegetation. Because no City of Central Point water lines exist in the near vicinity, a request was made to Medford Water to provide a long-term temporary irrigation water service from a Medford Water, water main that traverses the area.

Discussion

Central Point's needs for this water service will span three to four years as the work progresses and landscaping becomes established. These restoration projects typically use around 500K gallons the first season with decreasing amounts needed each year. Each year, irrigation is expected over an approximately five-month period (typically May thru September). The expected meter size is a 2" meter to accommodate potential peak periods of use and to minimize friction pressure losses to the irrigation system.

Fulfillment of this request would be based on (1) Board concurrence for utilizing existing provisions of Resolution 1058 to provide direct water service to a customer outside of the established Medford Water service boundaries, and (2) Board support of Staff's request to waive SDC fees for this temporary service.

(1) Board Resolution 1058 defines the areas within which Medford Water (and its partner cities and districts) can provide water service and also identifies and provides guidance on exceptions to this area. The request to provide water service outside of the usual established Medford Water service boundaries is consistent with Section 7 of Resolution 1058, which allows that "*the Board, where it would be in the general public interest, may extend water service for property owned and operated by the United States Government, the State of Oregon, Jackson County, school districts, and the cities of Medford, Central Point, Eagle Point, Jacksonville, Phoenix and Talent.*"

Providing the proposed water service to the City of Central Point outside of Medford Water's direct service area is in the public's best interest for restoring the greenway vegetation that was damaged in previous fires. Central Point does not have a water line in the vicinity that could provide this water service. Medford Water's water infrastructure that happens to cross thru this tract presents the opportunity for Medford Water to provide this needed water service.

Section 7 of Resolution 1058 has been utilized in the past by a Board Motion and approval. One example is granting water service to the Griffin Creek Elementary School, which is outside of the Medford Urban Growth Boundary (UGB). The Board of Water Commissioners approved service to this location by Motion at the April 4, 2007 Board Meeting, and further expansion of the use of this service at the May 3, 2017 Board Meeting.

(2) The request to waive System Development Charges (SDCs) is supportable because the proposed water service will be temporary (though long term over several years) and will ultimately be abandoned once restoration work is completed and fully established. An SDC waiver of this nature is comparable to other post-Alameda fire requests the Board has approved by Motion, including:

- 10/7/2020: Asante Court Temp RV Park – waived meter install /removal fees.
- 10/21/2020: Central Point Temp Housing Facility – waived SDC fees.
- 10/21/2020: Phoenix – Deferred payment for water used during fire.
- 11/4/2020: Providence Temp Housing Facility – Allowed use of existing irrigation meter.
- 9/8/2021: City of Talent temporary emergency accommodations – waived SDC fees for 53 temporary trailers until future redevelopment of the site

Financial Impact

There is no immediate financial impact to Medford Water. Costs for installation of the new water service and future abandonment of the water service will be borne by the City of Central Point. Monthly costs for water service and usage will also be paid by the City of Central Point.

Requested Board Action

Staff recommends approval by motion authorizing staff to approve and provide for a temporary irrigation service and meter for the City of Central Point Bear Creek greenway restoration project in Central Point, for a time period extending to December 31, 2027, and to waive collection of Medford Water System Development Charges (SDCs) for this temporary irrigation water service.