



August 22, 2024

RH2 Engineering, Inc.
Attn: Jeff Ballard
3553 Arrowhead Drive, Suite 200
Medford, OR 97504

RE: Notice of Award – Personal/Consulting Services Contract
Martin Control Station 7 MGD Upgrade Design Services

Mr. Ballard:

Medford Water has awarded the above-mentioned project to your company based on your proposal submitted August 13, 2024. The contract has been prepared and is enclosed with this letter. Before commencing work on the project, please sign the contract and return it to Mark Depner, Purchasing & Contract Administrator, at mark.depner@medfordwater.org as soon as possible so we may have the contract executed by Medford Water officials.

After the contract is received for a final signature, a fully executed copy and Notice to Proceed will be sent to you. If you have any questions or concerns, please contact Andy Huffman at (541) 774-2455.

Sincerely,

Brad A. Taylor
General Manager

Enclosures

c: Andy Huffman, Senior Capital & Special Projects Manager
Brian Runyen, Engineering Manager