



Staff Use Only:
BILL Project #:

RESPONSIBLE PARTY

The responsible party is the person or company that is liable for all charges/fees incurred by the project. The following information must be completed prior to any work order being issued by Medford Water Commission to perform any work on the project.

Print or Type all information:

Name of Project: _____

Location of Project: _____

Name of Company: _____

Name of Person: _____

Mailing Address: _____

City, State and Zip Code: _____

Phone Number: _____ Cell Number: _____

Email Address: _____

All invoices and/or refunds will be sent to the above party at the provided address.

(The person signing this form must be the same as the person listed above.)

Sign: _____ Date: _____